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From: "Dayanah Sobrun" <1920division26d@floridakeyclub.org>
Date: Monday, October 7, 2019 7:29 PM
Cc: "Zone K Group" <zonek@floridakeyclub.org>; "Donna Parton" <admindonna@floridakeyclub.org>; "Stara D'Haiti" <governorstara@floridakeyclub.org>; "Sarah Mellinger" <1920executiveassistant@floridakeyclub.org>; "William An" <1920editor@floridakeyclub.org>
Subject: October 2019 MEB

This e-mail has been blinded-copied to club members and advisors.



Dear Division 26D,

I hope you are all doing great! I know it might be hard transitioning into the new school year and balancing your schoolwork, Key Club work and your personal life. Establish a schedule and allow time for Key Club and most importantly yourselves! You can always contact me if you need anything! This MEB contains important information, so please take the time to read it carefully.

Secretaries, please forward this MEB to your members!

H A P P Y R E A D I N G !

Yours in service and friendship,

Dayanah Sobrun

2019-2020 Lieutenant Governor Division 26D



Florida District of Key Club International, Inc.

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Key Clubs and Sponsoring Kiwanis Club

Division 26D is comprised of the following clubs:

Cayman Prep & High School

Date of Charter: July 23, 2003

2018-2019 Paid Members: 29

Faculty Advisor: Allison Smith

Kiwanis Advisor: Tonica Williams

President: Lily McGrath

Email: lily_rose.mcgrath@cayprep.eu.ky

John Gray High School

Date of Charter: November 8, 1984

2018-2019 Paid Members: 50

Faculty Advisor: Maxine Eldemire

Kiwanis Advisor: Jodi Wisdom

President: Caleb Feare

Email: caleb.feare205@gmail.com

Triple C School

Date of Charter: December 21, 1987

2018-2019 Paid Members: 54

Faculty Advisor: Stephany Blake

Kiwanis Advisor: Linda Key

President: Krista Buck

Email: kristabuck28@gmail.com

Club Visitations

Thank you, St. Ignatius Catholic School for inviting me to your board meeting on September 6th and your first Key Club meeting on September 13th. I loved seeing the team work together to ensure that the meeting ran smoothly and gathered enough snacks for their attendees. Keep up the amazing work!





John Gray High School's Key Club Board of Directors also got together to plan their first Key Club meeting, which turned out to be a great success! Keep up the wonderful work!

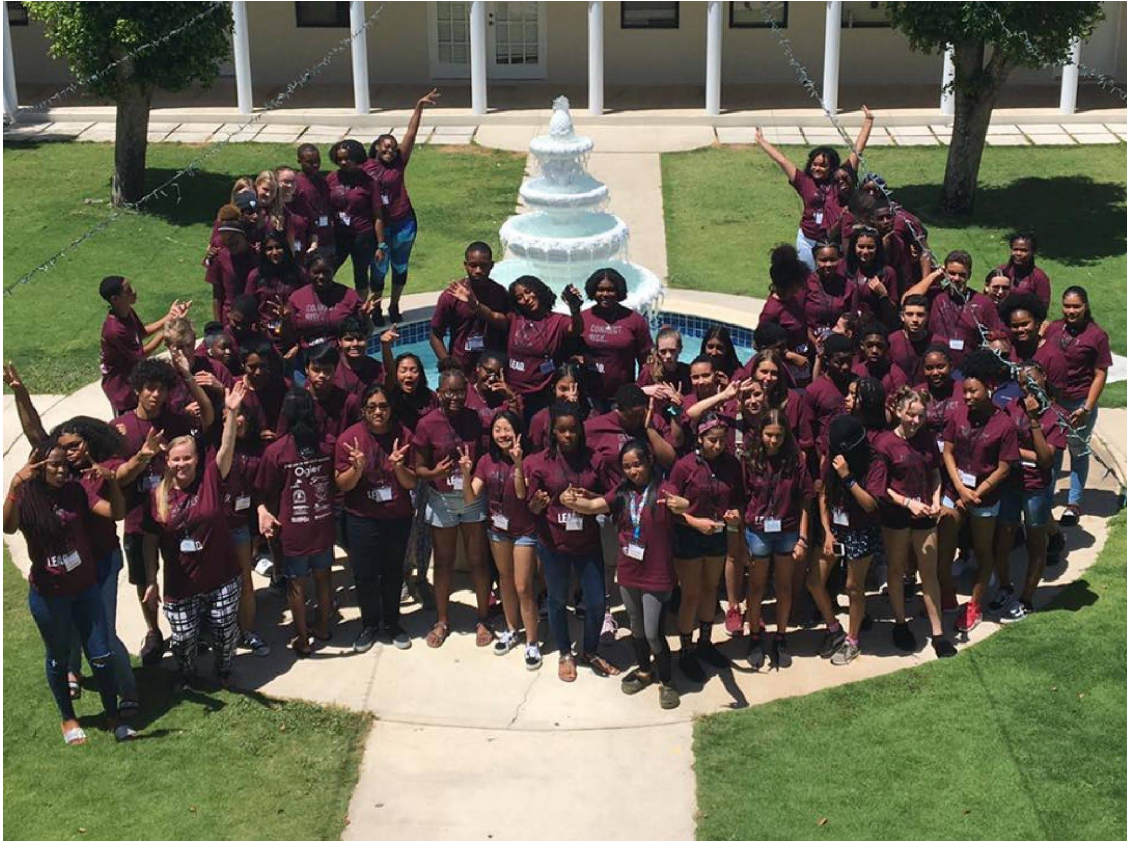


Remember that you can invite me to any of your meetings, projects or other Key Club events!

Key Leader 2019 Recap

From September 13th - 15th, the annual Key Leader took place at St. Ignatius

Catholic School. Here, Key Clubbers and other potential servant leaders gathered for the weekend to learn more about leadership, teamwork and many other skills that leaders should possess. It was a fun, educational and memorable weekend for everyone. Huge thank you to the Kiwanis Club of Grand Cayman for putting together an incredible weekend!



View all the photos from Key Leader by clicking on the link below.

Key Leader Photos

September DCM



Our third Division Council Meeting took place at John Gray High School on Thursday, September 26th. Thank you to all the clubs for sending representatives from each club and for bringing your club banners.

Special thanks to John Gray High School for hosting the September DCM and providing pizza, cakes and drinks! :)

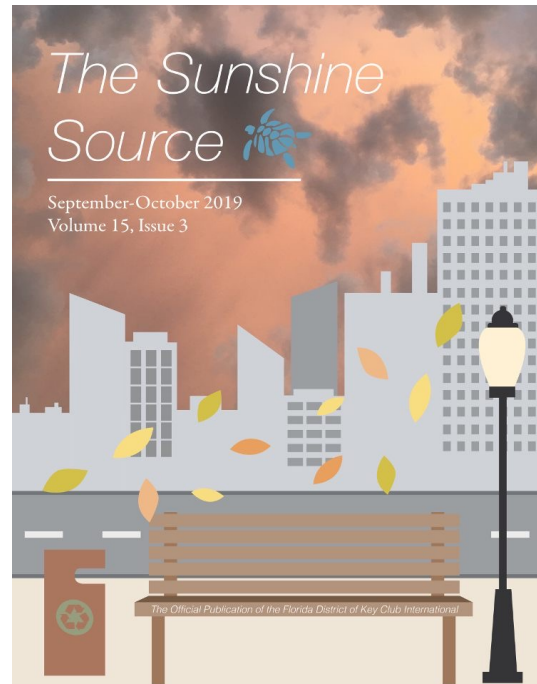
September-October issue of *The Sunshine Source*

Below is the link to the September-October issue of *The Sunshine Source* for our service year! This is an electronic bi-monthly newsletter for the Florida

District of Key Club International.

Our thoughtful District Editor William An gave us a special place in the newsletter so we can share with the rest of the Florida District what we have been doing here on the island.

You can view the "Cayman Islands Spotlight" in *The Sunshine Source* on page 16.



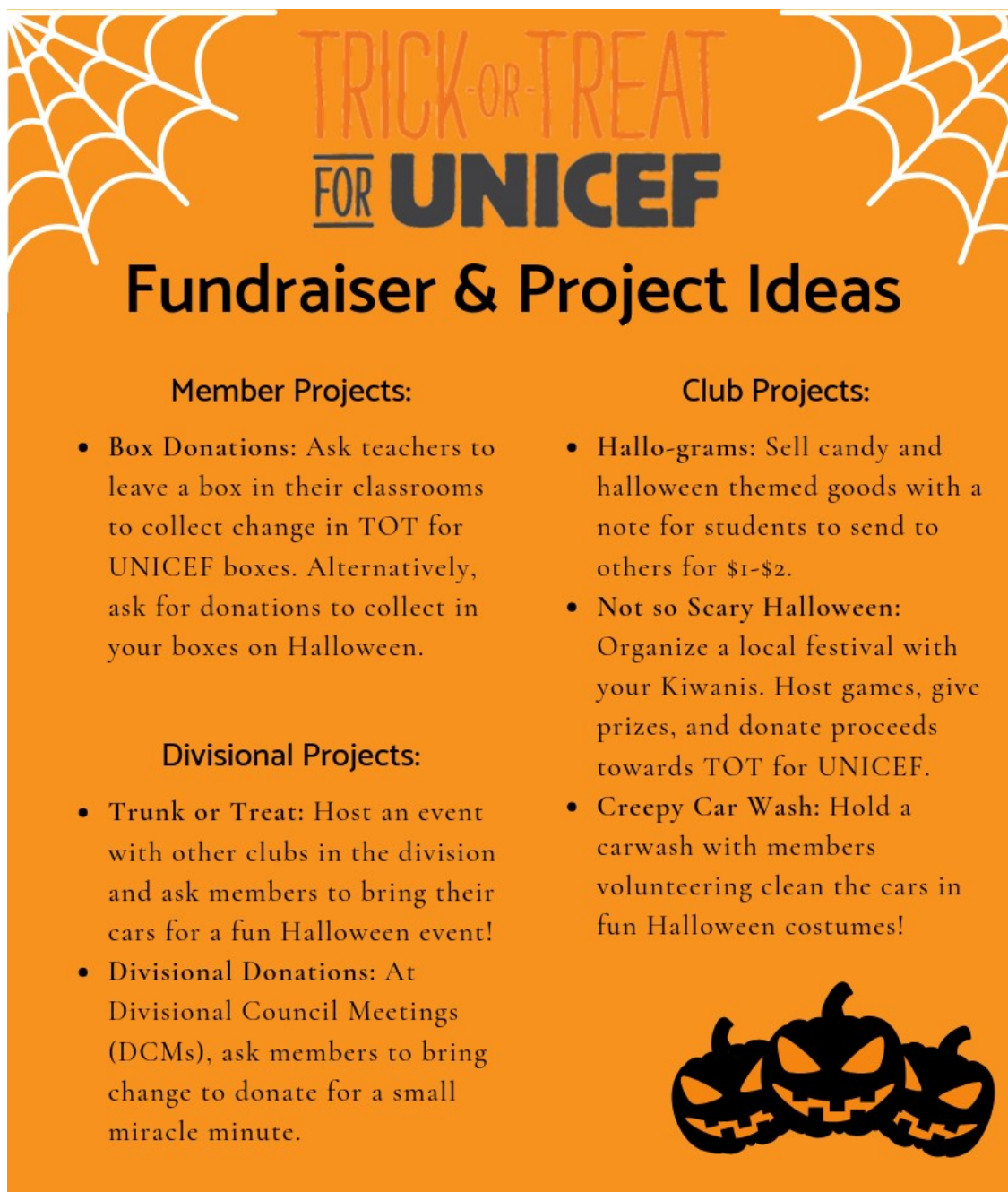
The Sunshine Source

TRICK-OR-TREAT FOR UNICEF

UNICEF is partnered with Kiwanis for The Eliminate Project. The Eliminate Project is focused on eradicating Maternal Neonatal Tetanus (MNT)

Globally. Maternal Neonatal Tetanus is a deadly disease that affects a mother and child during birth, resulting in painful convulsions and sensitivity to light and touch. A baby dies every 15 minutes from MNT, and thus, 35,040 babies lives are lost annually alongside with a significant number of women.

Luckily this disease is easily preventable! However, due to UNICEF needing more fundings to reach women in areas in less accessible, the price of the vaccinations have raised from \$1.80 to \$3.00. This amount is still affordable!



The poster has an orange background with white spider webs in the corners. At the top, the text 'TRICK-OR-TREAT' is in a light orange, outlined font, and 'FOR UNICEF' is in a bold, dark blue font. Below this is the title 'Fundraiser & Project Ideas' in a large, bold, black font. The poster is divided into three sections: 'Member Projects:', 'Club Projects:', and 'Divisional Projects:'. Each section contains a bulleted list of ideas. At the bottom right, there is a black silhouette of three jack-o'-lanterns with glowing orange faces.

TRICK-OR-TREAT FOR UNICEF

Fundraiser & Project Ideas

Member Projects:

- **Box Donations:** Ask teachers to leave a box in their classrooms to collect change in TOT for UNICEF boxes. Alternatively, ask for donations to collect in your boxes on Halloween.

Club Projects:

- **Hallo-grams:** Sell candy and halloween themed goods with a note for students to send to others for \$1-\$2.
- **Not so Scary Halloween:** Organize a local festival with your Kiwanis. Host games, give prizes, and donate proceeds towards TOT for UNICEF.
- **Creepy Car Wash:** Hold a carwash with members volunteering clean the cars in fun Halloween costumes!

Divisional Projects:

- **Trunk or Treat:** Host an event with other clubs in the division and ask members to bring their cars for a fun Halloween event!
- **Divisional Donations:** At Divisional Council Meetings (DCMs), ask members to bring change to donate for a small miracle minute.

For additional questions please contact the TOT for UNICEF and International Relations Committee at unicef@floirdakeyclub.org.

This year, Key Club International is projecting to raise US\$700,000 as part of Key Club's US\$3 million pledge.

In 2015, the Florida District of Key Club pledged to raise \$250,000 in 5 years. As of last May, we have \$66,818.29 left to raise to meet our pledge.

Therefore, each division must raise US\$1,590.91 and each club must raise US\$318.18 (CI\$265.15).

This is our last year!

For more information and resources, click on the buttons below

The Eliminate Project Digital Booklet

T-O-T 1 minute speeches

T-O-T Canister Wrapper

TEP Facts

Clubs Newsletter

Your club editors should be making a monthly club newsletter (electronically or otherwise). In the club newsletters, be sure to include the following:

- A name for your monthly newsletters

- The Key Club pledge and moto
- Your club meeting date, time and locations
- Photos and details about projects done in the previous month
- Upcoming projects/events

If you prefer for your club newsletters to be electronic, i recommend using <https://mailchimp.com>. **Remember to always be following the Key Club graphic standards!** Here are some other websites that can help you make your monthly issues look the very best!:

- <https://www.canva.com/>
- <https://fontjoy.com>
- <https://www.canva.com/font-combinations/>
- <https://colorpalettes.net>
- <https://html-color-codes.info/colors-from-image/>

Graphic Standards

The District Editor William An (editor@floridakeyclub.org) has requested for every club to send him the newsletters. Remember to CC Zone Administrator Dawn Campbell (aazonek26@floridakeyclub.org) and me (division26d@floridakeyclub.org) on the email!

Service Ideas

Clean Ups

This will tie perfectly will Stara D'Haiti's Governor's Project Generation Green!

Cayman Islands Red Cross



Volunteer with Cayman Islands
Red Cross

<https://redcross.org.ky/volunteer/>

Dog Toys

Transform your old clothes into
doggy toys by cutting them up.
Watch this youtube video on how
to do that!

[https://www.youtube.com/watch?
v=PJ9-PbgCpHY](https://www.youtube.com/watch?v=PJ9-PbgCpHY)

By clicking on the button below,
you can find a list of Charitable &
Volunteer Organisations that your
club can work with!

Charitable & Volunteer Organisations

Updating OIFs

Thank you for 100% submission of OIFs!

If any of your contact details are changed in the future, be sure to inform your club secretary so they can update the OIF with the updated information.

Important Note: Even though secondary positions are on the OIF, only one person for each position is applicable for the position's award.

Example: your club can have two secretaries but only the primary secretary will be applicable for the Distinguished Secretary Award.



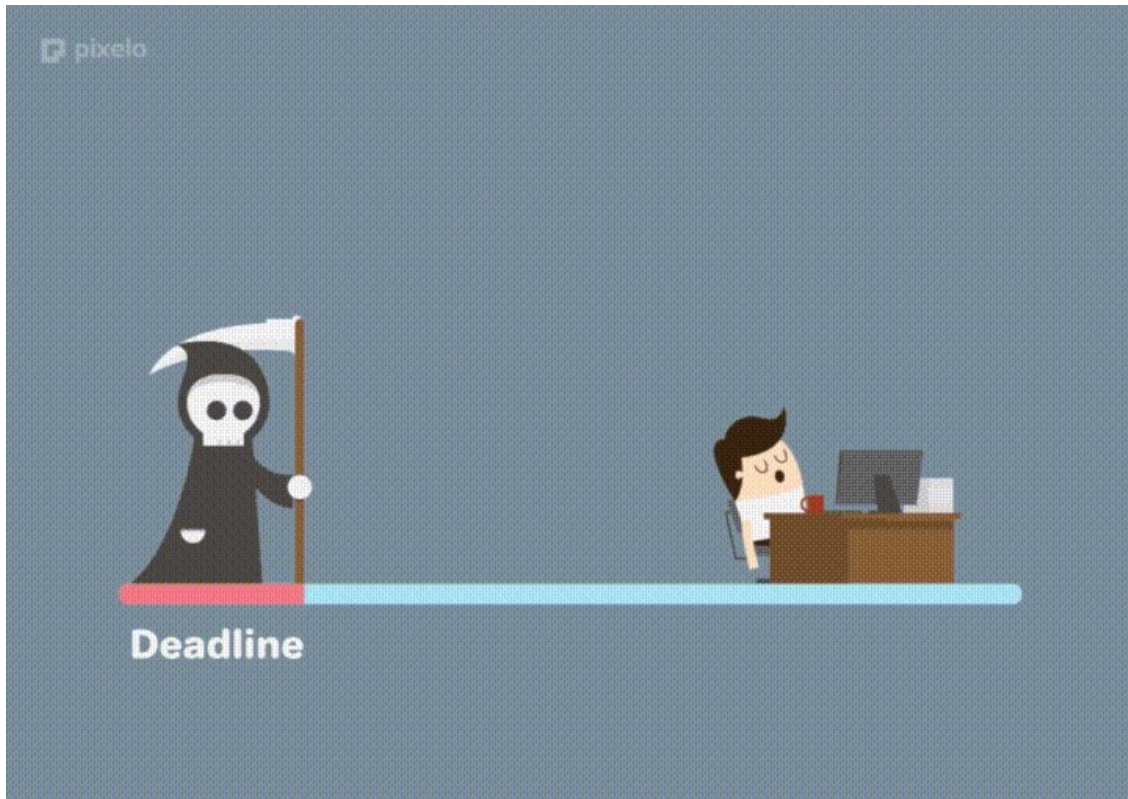
Officer Information Form

Pride Report Deadlines

The September Pride Report is due on the 10th of October.

Please ensure that they are submitted by the 8th as I would like to go over them with the secretaries! Click on the button below to access Keymmunity.

Keymmunity



Club Bylaws

Club bylaws are important because they ensure that clubs are run fairly and properly. Therefore, they should always be kept updated. Follow the steps below to update your club bylaws:

1. Click on the button below. This will direct you to Documents and Resources on the Florida Key Club Website.
2. Under *Policies & Procedures*, click on *Club Operations* and then on the link called *Club Bylaws*.
3. Use the template to review and update your club bylaws with your board members and advisors.
4. Scan the document and send it to Kiwanis International (slpcharter@kiwanis.org). Be sure to CC your advisors, Zone K-26 Administrator Dawn Campbell (aazonek26@floridakeyclub.org) and me (division26d@floridakeyclub.org) in the email.

Documents & Resources

Ways to Grow Clubs

Key Club Display Boards: Create/Decorate a display board near the location of where your Key Club meetings take place (or otherwise) to attract more potential members!

School's Bulletin: If your school has a newsletter, ask if Key Club can have a spot (as big as a page or even as small as a corner) to talk about Key Club!

Posters: Keep your school community updated with the events taking place by putting up posters on the walls, or even in classrooms.

Talk about Key Club in assemblies: Ask your principal if you and your club can dedicate 10 minutes about Key Club.

Key Club Kick-Off Conference

Key Club Kick-Off Conference, also known as KCKC, is an annual zone-wide event which is held towards the beginning of the school year. It gives members the opportunity to increase their Key Club knowledge, attend a Division Council Meeting (DCM), and interact with members from across the zone.

Due to the geological location of Division 26D, we are unable to have our KCKC with the rest of Zone K (Division 25A, 25B, 25C, 26A, 26B, and 26C). Therefore, our KCKC is a divisional-wide event that still provides the same opportunities for the members.



KCKC Promotional Video

Where: TBA

When: November 2, 2019, from 9 am - 1

Registration opens at 8 am and the opening session starts at 9 am

Why: KCKC starts off the school year with leadership workshops, mingling between clubs, officer training, invoking service in members, and announcing the District Education & Leadership Convention (DCON) theme!

Who: All Key Clubbers are welcome to join

Attire: Business Professional

Males:

- Dress shirt, dress pants, jacket/coat
- Tie/Bow tie
- Dress shoes

Females:

- Business dress or business suit (dress pants or skirt with a blouse, or another professional top)
- Dress shoes including appropriate pumps, heels, wedges, or flats.

District Education & Leadership

Convention

The Florida District Education & Leadership Convention (DCON) is the biggest event of the Key Club year!

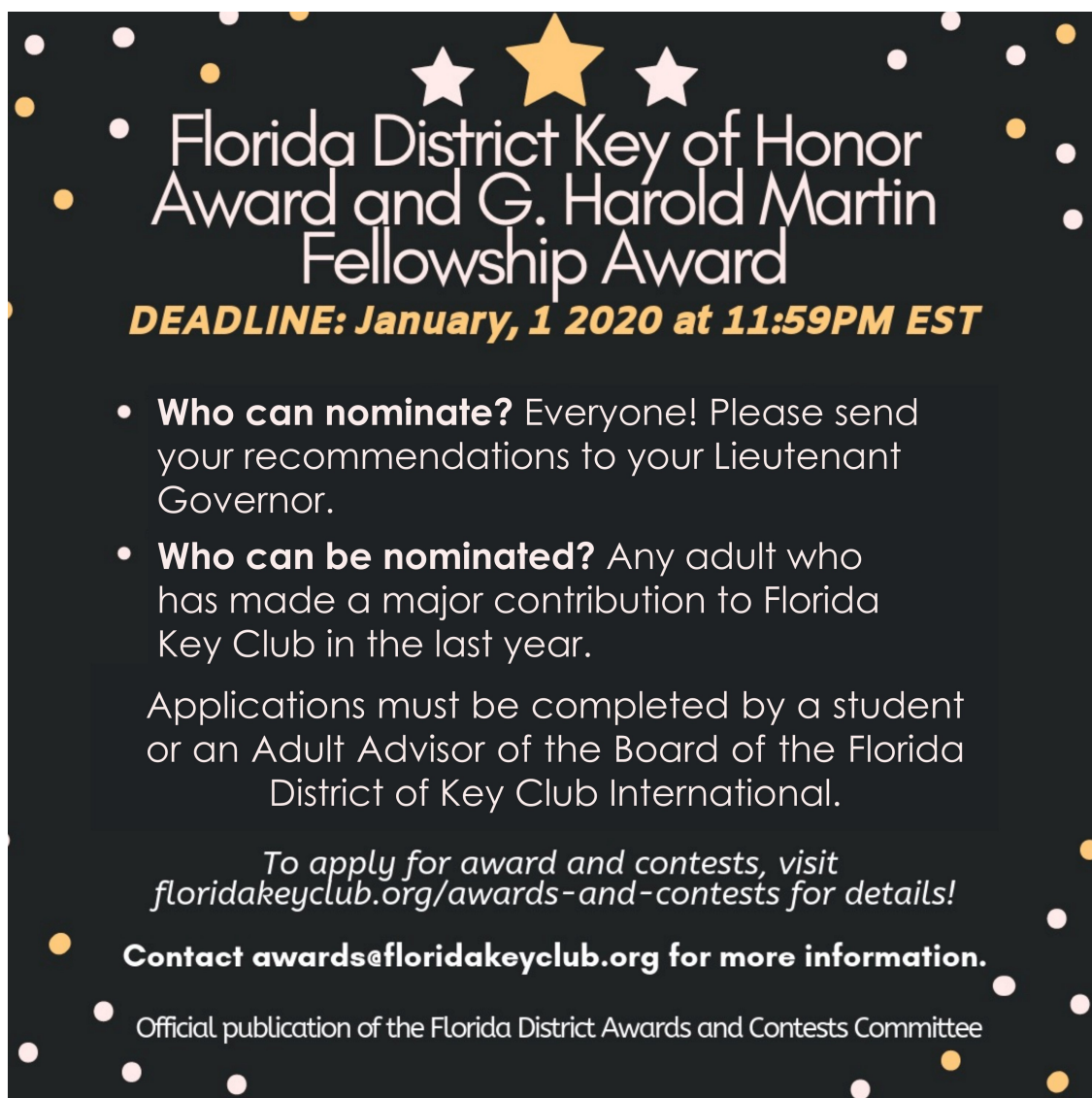
At DCON you get the opportunity to:

- Vote for the District Board
- Attend immersive workshops
- Interact with other Key Clubbers from the Florida District
- Attend the Talent show and recognition sessions
- Receive awards
- And HAVE FUN!!

Below is a list of awards you as an individual or your club can receive.

All clubs MUST have an Awards Committee





Florida District Key of Honor Award and G. Harold Martin Fellowship Award

DEADLINE: January, 1 2020 at 11:59PM EST

- **Who can nominate?** Everyone! Please send your recommendations to your Lieutenant Governor.
- **Who can be nominated?** Any adult who has made a major contribution to Florida Key Club in the last year.

Applications must be completed by a student or an Adult Advisor of the Board of the Florida District of Key Club International.

To apply for award and contests, visit floridakeyclub.org/awards-and-contests for details!

Contact awardse@floridakeyclub.org for more information.

Official publication of the Florida District Awards and Contests Committee

Dates of DCMs/Divisional Projects

Our last DCM for the 2019 year will be scheduled for December 5th. This date is subject to change. Let me know if this date will clash with any of your club events.

Please ensure that there are **at least 3 representatives from your club** attending the meeting and that **your club brings their Key Club Banner!**

Dues Deadline

Early Bird Dues - November 1st
Regular Dues - December 1st

Why should a club pay dues?

- A Key Club must pay dues in order to be in good standing with Key Club International, be eligible for awards, attend DCON, and more.
- Payments of dues to Key Club International is a requirement for a student to be considered as a Key Club member.

Steps to Pay Club Dues

1. Click on the button below.
2. Use your advisor's email address and password that your advisor set up to log in.
3. After you're logged in, enter the club secretary's information and designate them as such by going to the "Dashboard" tab.
4. At this point, the secretary can log in with his/her own email, access the "Members" tab, and add or edit the information for all members (for example, delete graduated seniors).
5. Your club membership is completely updated, print the invoice by going to the "Finance" tab and give hand the invoice with the dues over to the Kiwanis Club of Grand Cayman and they will deal with the rest for you.

Note that not all club members must be paid for at one time. You can generate multiple invoices throughout the year and pay for members as they join the club.

Membership Update Centre

If you have any questions don't hesitate to reach out to District Treasurer Amir Lacewala at treasurer@floridakeyclub.org or me.

Key Club Week

Key Club Week is an international spirit week that happens the first full week of November. This year Key Club Week is November 4-8. Here is a guide on how to make Key Club Week the best week of the year! Spread the word about Key Club by wearing Key Club gear.



Key Club Week

Florida Opportunity Fund & Youth Opportunity Fund

The **Florida Opportunity Fund (FLOF)** is a grant for service projects only available in the Florida District. FLOF can give clubs up to 2/3 of the money necessary for service projects; however, schools must provide 1/3 of the amount they wish to receive.

The amount of money you can get ranges from \$100 to \$1,000. Your club must be in good standing, meaning it has submitted most Pride Reports on time, completed the OIF, paid dues, and is active in service projects and divisional/district events.

The applications for the 2019-2020 year will open soon so start planning ahead!

The Youth Opportunity Fund (YOF) grants are Key Clubs and/or individual club members. Grant amounts between \$100 to \$2,000 may be requested and applications must be submitted online by October 15 at 11:59 PM, EST.

For more information about FLOF & YOF, click on the links below.

FLOF & YOF

YOF Information

Fundraising Ideas



FUNDRAISING IDEAS

School Supply Sale: Sell school supplies such as pens, pencils, rulers, etc on campus as students may not be prepared for their classes!

Bake Sale: Ask you Key Clubbers to bring some yummy baked goods and sell them during break and lunchtime.

Please remember that you can start fundraising for DCON!

Connecting With Kiwanis Family

CONNECTING WITH KIWANIS FAMILY

| kiwanisrelationseffloridakeyclub.org

KIWANIS

- Invite to service projects
- Volunteer at their projects
- Attend meetings

AKTION CLUB

- Attend their projects
- Create joint projects
- Attend meetings

CIRCLE K

- Invite to service projects
- Coordinate CKI
introduction for seniors
- Attend their projects

KIWANIS KIDS &

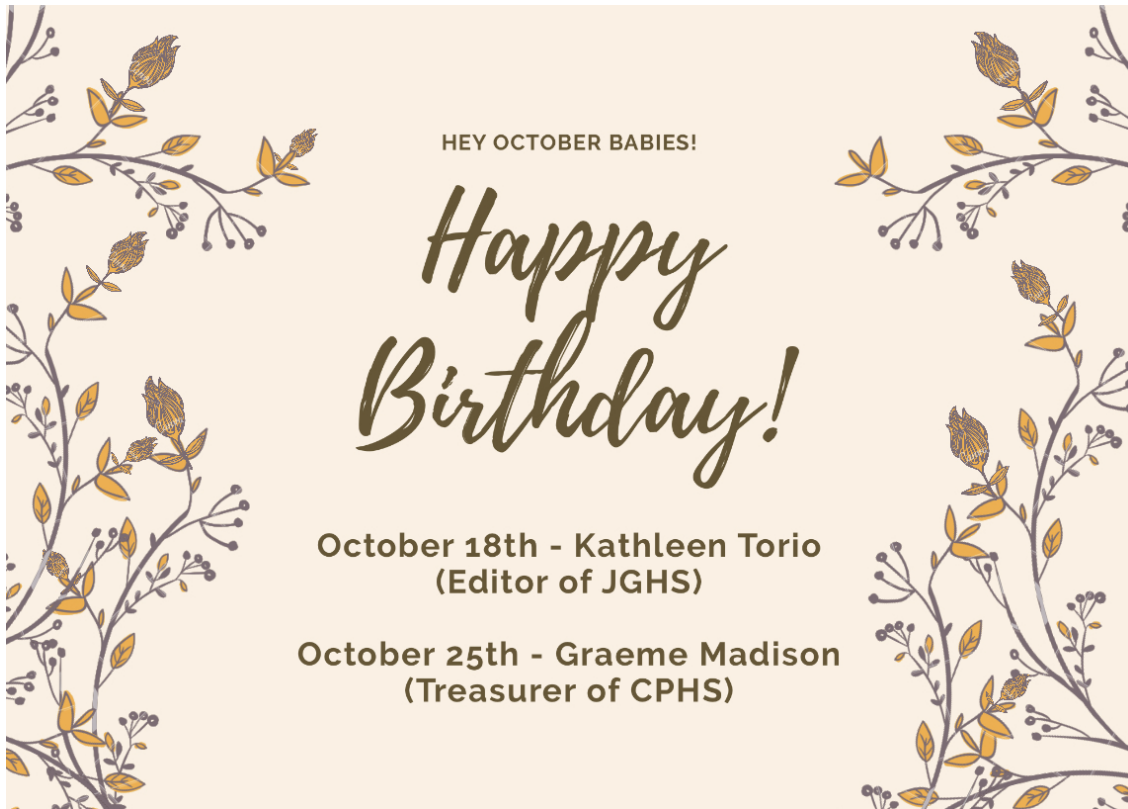
BUILDERS CLUB

- Attend their meetings
- Tutor on different subjects
- Train the new officers
- Create joint projects



Connect with your Kiwanis Family Branches! Ask your LTG or contact us for assistance.

Happy Birthday!



Executive Committee & Zone Administrators Contact Information

District Governor

Stara D'Haiti

+1 (305) 399-3350

governorstara@floridakeyclub.org

Young Women's Preparatory Academy

District Treasurer

Aamir Lacewala

+1 (321) 338-0713

treasurer@floridakeyclub.org

American Heritage School

Executive Assistant

Sarah Mellinger

+1 (954) 805-3257

executiveassistant@floridakeyclub.org

Deerfield Beach High School

District Administrator

Donna Parton

+1 (954) 610-7172

admindonna@floridakeyclub.org

Kiwanis Club of Gold Coast Knights

Zone K-25 Administrator

Svetlana Nudel

+1 (305) 799-8201

aazonek25@floridakeyclub.org

Kiwanis Club of North Miami Beach & Sunny Isles Beach

Follow our Social Media!

Follow Key Club International!



Follow the Florida District!



Follow the Kiwanis Club of Grand Cayman!



Follow Division 26D!



Florida of Key Club District Office

Florida District of Key Club
1205 West Airport Blvd
Sanford, FL 32773
407-324-9800
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